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(4)

West Baton Rouge Parish Constable  
of Ward/District 1

Addis (City) Louisiana

Financial Statements  
As of and for the Year December 31, 2014

Required by Louisiana Revised Statutes 24:513 and 24:514 to  
be filed with the Legislative Auditor  
Within 90 days after the close of the fiscal year.

#### AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable (your name) Donald C. Toups, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of West Baton Rouge Parish, Louisiana, as of December 31, 2014, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Donald C. Toups, who duly sworn, deposes, and says that the Constable of Ward/District 1 and West Baton Rouge Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2014, and accordingly, is required to provide a sworn financial statement and affidavit and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

Donald C. Toups  
Signature of Constable

Sworn to and subscribed before me, this 30 day of MARCH, 2015.

T.G. PREJEAN  
NOTARY PUBLIC Signature JP6101

Please Complete this Section:

Constable's Name  
Street/P.O. Box Address  
City/Zip Code  
Telephone Number  
Fax Number  
Email Address

Donald C. Toups  
4736 Myrtle Dr.  
Addis, 70710  
225 413 9643  
donu4211@yahoo.com

Release Date APR 22 2015

Please return the completed form by March 31 to Office of Legislative Auditor – Local  
Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Donald C. Torps (Constable Name)  
West Baton Rouge Parish Constable  
 of Ward / District 1  
Addis (City) Louisiana

**Statement of Cash Receipts and Disbursements**  
**For the Year Ended December 31, 2014**

	General Fund	Garnishment Fund Activity
<b>CASH RECEIPTS:</b>		
1. State & Parish salary ( <i>required, from W-2 Form</i> )	1. <u>3580.80</u>	
2. Fees collected (if collected) (include litter court fees)	2. <u>2060.00</u>	
3. Garnishments collected (if applicable)		3. <u>0</u>
4. Other _____	4. <u>0</u>	
5. Total cash receipts. Add lines 1 through 4	5. <u>5640.80</u>	
<b>CASH DISBURSEMENTS:</b>		
6. Cost of equipment purchased (fax machine, etc.)	6. <u>0</u>	
7. Materials and supplies (stationery, postage, etc.)	7. <u>0</u>	
8. Travel and other charges	<u>0</u>	
8a. For yourself	8a. <u>0</u>	
8b. For employees (if applicable)	8b. <u>0</u>	
9. Other operating expenses (rent, utilities, phone/fax line, etc.)	9. _____	
10. Garnishments paid to others [From total collections on Line 3]		10. <u>0</u>
11. Total disbursements (add lines 6-10)	11. <u>0</u>	
12. Balance Available (loss) for payment of salaries (General Fund: Line 5 less Line 11; Garnishment Fund Activity: Line 3 less Line 10)	12. <u>5640.80</u>	12. _____
Salary and related benefits:		
13. Amount retained by yourself from line 12 as salary	13. <u>5640.80</u>	13. _____
14. Amount paid to employees (if applicable)	14. <u>0</u>	14. _____
15. Total salaries paid (add lines 13 and 14)	15. <u>5640.80</u>	15. _____
<b>FUND BALANCE</b>		
16. Increase (decrease) in fund balance, may be \$0 (line 12 less line 15)	16. <u>0</u>	16. _____
17. Fund Balance at beginning of the year, may be \$0 (Ending Fund balance from last year's report)	17. <u>0</u>	17. _____
18. Fund balance (deficit) at end of the year, may be \$0 (Add lines 16 and 17)	18. <u>0</u>	18. _____

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DONALD C. TOUPS (Constable Name)  
West Baton Rouge Parish Constable  
 of Ward/District 1  
Addis (City) Louisiana

Balance Sheet, on December 31, 2014

**ASSETS:**

1. Cash
2. Investments
3. Office furnishings (Cost of desks, etc.)
4. Equipment (Cost of fax machine, etc.)

5. **Total Assets** (add lines 1 - 4)

**LIABILITIES AND FUND BALANCE:**

## Liabilities:

6. Cash overdraft
7. Garnishments due to others
8. Other liabilities
9. **Total Liabilities** (add lines 6 - 8)

## Fund Balances:

10. Ending Fund balance  
(from line 18, Statement A)
11. Other -
12. **Total Liabilities and Fund Balance**  
(add lines 9 - 11)

General Fund	Garnishment Fund (if applicable)	Total
1. <u>0</u>		1. <u></u>
2. <u></u>		2. <u></u>
3. <u></u>		3. <u></u>
4. <u></u>		4. <u></u>
5. <u>0</u>	5. <u></u>	5. <u></u>
6. <u></u>		6. <u></u>
7. <u></u>	7. <u></u>	7. <u></u>
8. <u></u>		8. <u></u>
9. <u>0</u>	9. <u></u>	9. <u></u>
10. <u>0</u>	10. <u></u>	10. <u></u>
11. <u></u>		11. <u></u>
12. <u>0</u>	12. <u></u>	12. <u></u>

Note: Line 5 (Total Assets) should equal Line 12 (Total Liabilities and Fund Balance)



DONALD C. TOUPS (Constable Name)  
West Baton Rouge Parish Constable  
 of Ward/District 1  
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## Schedule of Compensation, Benefits and Other Payments to the Constable

Purpose	Amount
Salary / <i>Evictions</i>	<del>\$3580.80</del> / <i>\$2060.00</i>
Benefits-insurance	
Benefits-retirement	
Benefits-other (describe)	
Benefits-other (describe)	
Benefits-other (describe)	
Car allowance	
Vehicle provided by government (enter amount reported on W-2)	
Per diem	
Reimbursements	
Travel	<i>\$ 45.90</i>
Registration fees	<i>\$ 175.00</i>
Conference travel	
Housing	<i>\$ 249.00</i>
Unvouchered expenses (example: travel advances, etc.)	
Special meals	<i>\$ 126.00</i>
Other	